



Saint Martin of Tours School

Maria Martinez  
Principal  
mmartinez@smtschool.org

## ST. MARTIN OF TOURS SCHOOL

*Believe and Become*

[WWW.SMTSCHOOL.ORG](http://WWW.SMTSCHOOL.ORG)

30 Union Avenue  
Amityville, NY 11701  
Tel.: (631) 264-7166  
Fax: (631) 264-0136

February 8, 2016

Dear Parents,

Winter weather is upon us! Our school contact system is very helpful in our efforts to get the most up to date information to all our families and staff as soon as possible. If you did not receive phone calls on last Friday and today, then please contact the office immediately to be placed on the list. We always need the most current telephone numbers for families to insure communication. Some information is worth repeating and I ask that you keep this information in a visible and available place for quick reference.

1. If Amityville School District closes, then St. Martin of Tours School is closed.
2. If Amityville School District is on a delayed opening, then St. Martin of Tours School is on a delayed opening. Whatever time length the delay is, then we open that time length later. For example, if there is a 2 hour delayed opening, we will open our doors 2 hours later at 9:45 am.
3. If you reside in another school district, then you must check your school district website for delays or closing information regarding bussing.
4. If your school district of residence is closed and St. Martin of Tours School is open, your child will not receive bussing. You must make arrangements for arrival and dismissal.
5. An **emergency early dismissal** is possible during an unforeseen emergency or weather conditions that worsen quickly. In this situation, a school district may call an emergency early dismissal and send busses for children to go home earlier than our school's regular dismissal. **In that event, I must inform you that if your child goes home on the bus, then we must put them on the bus early.** This is a very difficult situation, as we know that many families depend on



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the school bus as the only transportation. Please be sure to make arrangements with your child/ren for these emergency dismissals. I will do the best that can be done to send a message to parents; however, unfortunately, I may not know in advance of the early dismissal. In the five years I have been at St. Martin of Tours School, we have not had to face this situation. However, we should not wait to make decisions, instead everyone should prepare. At this time you should make plans with your child/ren and if you can share these plans with teachers, it would assist us in knowing how to send your child home. Reaching out to neighbors, friends and family to meet children at a bus stop if you cannot be there in an emergency, for example, is a way to insure that your child will be safe and you will not need to worry. Perhaps, another family would pick your child/ren up- we of course, need this information in writing ahead of time, otherwise, your child/ren will go home on the bus at whatever time the bus comes. Please understand this is very frustrating to both families and our school. Your child/ren's safety is of the utmost importance to us. Parents must plan and prepare. Giving your child/ren's teacher notice of your emergency plan will support a calm and accurate dismissal.

Thank you for your attention in this important matter. I understand that parents may not always be available to change plans with short notice. Sometimes, decisions are made out of our control and it is imperative that we plan for all situations.

Stay warm and safe.

Sincerely,

Mrs. Martinez